

## Finance Report 11/05/210

### Finance Officer

Gail Stuart-Martin has been offered a renewed contract to undertake finance support work for the period to end March 2011.

### Financial position

TBI has spent and claimed the whole of the £12,699 from the Climate Challenge Fund for 2009/10.

TBI received and spent £500 from Highland Council for financial management

TBI has received £2000 from Highland council for awareness raising of which £493.95 has not been spent yet

TBI has received £500 from Highland Council for North Kessock market of which £276.75 has not been spent yet.

Over the course of our existence to the present TBI has spent around £400 of its own funds, having raised a total of around £1482

TBI currently holds a total of around £1080 unrestricted funds. This is our underlying wealth! It is a very small cushion considering the large sums moving through our accounts.

### CCF 2

The spreadsheet below gives a breakdown of funds available and drawdown progress. A first claim has been made largely against a number of quotes relating to the smart meters, PR support and Grown North. A further claim will be made on 17<sup>th</sup> May and firm approved quotes should be sent to me by Friday 14<sup>th</sup> May (this Friday).

#### CCF Claim Record 20010/2011

Budget heading	Total £	Claim 30/04/10	Invoiced 30/04/10	Still to claim	Still to be invoiced
Greening Homes and Gardens	962.00			962.00	962.00
Smart Meter Project	2,596.98	1,347.14		1,249.84	2,596.98
Grow North	24,312.00			24,312.00	24,312.00
Black Isle Diet	5,760.00			5,760.00	5,760.00
Community Gardens	17,000.00	2,124.29		14,875.71	17,000.00
Arts Crafts and Culture				0.00	0.00
Website	3,425.00			3,425.00	3,425.00
Newsletter	4,300.00			4,300.00	4,300.00
Public events and outreach	1,089.00			1,089.00	1,089.00
PR support	7,000.00	1,900.00		5,100.00	7,000.00
Training	1,115.00			1,115.00	1,115.00
Volunteer expenses	700.00			700.00	700.00
Celebration	300.00			300.00	300.00
Project and financial	16,920.00	52.88	52.88	16,867.12	16,867.12

management					
Insurance	392.00		392.00	392.00	
			0.00	0.00	
	£85,871.98	£5,424.31	£52.88	80,447.67	85,819.10

### **Volunteer Expenses**

We have a budget of £700 to assist with volunteer expenses. Clearly it is important that this is used fairly and I'd welcome any guidance the group wish to give on how it should be used.

Penny Edwards  
12/05/10