

**TRANSITION BLACK ISLE
TREASURER'S REPORT
15TH AUGUST 2011**

PAPER 3

General

Somewhat to my surprise, it seems I never produced management accounts for June, apologies for that.

Management accounts

Management accounts for July are set out in detail at the end of the report.

There was a surplus for the months of April to July amounting to £480. This includes a number of non-standard items:

- the sale of the amplifier and speakers for £181 (included, with sales of the Grow North guide and Local Larder, under "Book sales");
- £117.50 for the cost of the Vanishing of the Bees film, which should have been included in the 2010/ 11 accounts;
- £50.80 of income from the February North Kessock market, which wasn't received until May and so is included in this year's accounts rather than last year's;
- £85 repaid by Highland Council this year after we recorded and paid it twice last year.

Taking these items out of the reckoning, the surplus from "normal" activities would have been £280.

Cash at the end of July was £5,352, slightly higher than at the end of May.

Budget

Draft budget figures are included as a separate column in the Income & Expenditure Account. Comments from the budget proposal circulated in July, together with my responses, are summarised below:

	Comment	Response
Tommy	Book sales too high	Income to date (including August so far) is £700, draft budget was £1,173. There are 7 months to go, we could reduce the budget to £1,050?
	Incentivise organisers for potato day	Tommy's thinking is that we could use the potato day to establish a precedent for a social enterprise benefiting both the organiser and TBI. However, having discussed this with Agric, it's difficult to see how the potato day would be viable without a considerable amount of unpaid volunteer input.
Maggie	Nothing in for Culbokie market income	Maybe that comes under general donations
	Nothing in for Boniface income	Have added in £30 for general produce sales

Toni	£50 - £100 for promotion of Blasta would be good	We need to have overall proposals for Blasta event finances, rather than just put something in for promotion.
Anne	N Kessock market figures may be pessimistic	Income for July was higher than budget, but there's another month at the school, which is expensive.
Penny	Membership income seems optimistic. 40 renewals may be more realistic	There's nothing in the budget for gift aid, so maybe taking this into account the budget is OK
	Book sales too high	See above
	Insurance looks too low	Corrected now

It would be good to finalise the budget as soon as possible; remaining decisions needed are:

- Budget for book sales;
- Approach to potato day – my proposal is that the Food Group agree a detailed budget, based on Agric's proposals. If it's to be done as a social enterprise model, then substantially all the work needs to be done by the social enterprise, otherwise we end up with some volunteers being paid and others not – and we need a social entrepreneur with a proposal of how they would run the event;
- Approach to Blasta events – I suggest the group(s) who are planning the event(s) need to come up with a budget if they want TBI funding for publicity etc.;
- Budget for membership income;
- Are we happy to adopt a budget where we are using part of the revenue from sales of Grow North manual and Local Larder to fund overheads, rather than to give a fund for future reprints? If not, we need to factor in some additional fundraising.

TRANSITION BLACK ISLE
MANAGEMENT ACCOUNTS JULY 2011
INCOME AND EXPENDITURE ACCOUNT

	<u>Apr - Jul 11</u>	<u>Draft budget Apr 11 - Mar 12</u>
Ordinary Income/Expense		
Income		
Gifts and Donations Income	61.00	101.00
Grants		1,755.00
Market sales	148.78	348.78
Market stall holders N Kessock	639.80	2,041.80
Market stallholders Cromarty	230.00	625.00
Membership	65.00	685.00
Produce sales		400.00
Book sales	546.20	1,173.20
	<u>1,690.78</u>	<u>7,129.78</u>
Total Income		
Expense		
Advertising	143.91	247.91
Books and publications		195.00
Catering		75.00
Contract Labour	520.00	1,560.00
Legal/Rent/Insurances	40.00	1,060.00
Licenses and Permits	117.50	117.50
Office Supplies	29.02	
Promotional materials		1,525.00
Venue hire	160.04	1,042.04
Purchase of Goods for Sale	59.04	59.04
Training		200.00
Website	144.00	144.00
	<u>1,213.51</u>	<u>6,225.49</u>
Total Expense		
Net Ordinary Income	477.27	904.29
Other Income/Expense		
Interest income	3.15	7.69
	<u>480.42</u>	<u>911.98</u>
Surplus year to date		

TRANSITION BLACK ISLE
MANAGEMENT ACCOUNTS JULY 2011
BALANCE SHEET

31 Jul 11

ASSETS

Fixed Assets

Accumulated Depn Plant & Equip	-2,054.47
Plant and Equipment	<u>9,006.89</u>
Total Fixed Assets	6,952.42

Current Assets

Accounts Receivable	
Accounts Receivable	<u>67.00</u>
Total Accounts Receivable	67.00

Cash at bank and in hand	
Current	<u>5,352.12</u>
Total Cash at bank and in hand	<u>5,352.12</u>

Total Current Assets 5,419.12

Current Liabilities

Accounts Payable	
Accounts Payable	<u>336.00</u>
Total Accounts Payable	<u>336.00</u>

Total Current Liabilities 336.00

NET CURRENT ASSETS 5,083.12

TOTAL ASSETS LESS CURRENT LIABILITIES 12,035.54

Long Term Liabilities

Accum. Amort'n Deferred Income	-2,054.47
Deferred income	<u>9,006.89</u>
Total Long Term Liabilities	<u>6,952.42</u>

NET ASSETS 5,083.12

Capital and Reserves

Retained Earnings	4,602.70
Profit for the Year	<u>480.42</u>

Net funds 5,083.12